



*Tobacco Road Elementary
Title I Parent Involvement
Policy
School Year 2020-2021*



Reviewed and Revised: 06.26.2020

The mission of **Tobacco Road Elementary** School is to develop a community of active, reflective and creative learners in an environment enriched by an integrated curriculum, supported by encouragement and assistance, and which celebrates lifelong learning and respect for others. **Tobacco Road Elementary** School will implement strategies to increase parent and community involvement within our school.

The **Tobacco Road Elementary** School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including involvement in the decisions regarding how funds for parental involvement will be used.

- ✦ By extending an invitation to all parents to attend the School Wide Strategic Planning Meetings and having a voice at the Annual Title I Parental Involvement Information Meetings.
- ✦ There is an open door policy in place for the parents to utilize the Parent Resource Center which is open Monday through Friday; 9:00am-2:00pm

The **Tobacco Road Elementary** School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the school wide plan, and the school-parent compact.

- ✦ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish if necessary
- ✦ Ensure that all information is posted on the school website, the RCSS website, the school marquee and flyers in the main office and around the school

The **Tobacco Road Elementary** School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.

The **Tobacco Road Elementary School** will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs.

- Description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.
- ✦ Weekly academic and behavior progress reports will be sent home
- ✦ We will send district mandated electronic progress reports during the middle of each Nine Weeks Period
- ✦ We will conduct scheduled Fall and Spring Conferences
- ✦ Parents will also have the opportunity to schedule teacher -parent conferences at any time during the school year.

The **Tobacco Road Elementary** School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- ✦ The document will be sent home to all parents to review and familiarize them with the compact
- ✦ Multiple training sessions at flexible number of times will be held to help all parents understand what the compact is and the importance of the compact.
- ✦ Multiple workshops at flexible number of times will be offered to all parents to give feedback/input on the revision of the document

The **Tobacco Road Elementary** School will build the school's and parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below.

A. The **Tobacco Road Elementary** School will provide assistance to parents of participating children, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- The State's academic content standards.
- The State's student academic achievement standards.
- The State and local academic assessments including alternate assessments.

- The requirements of Part A.
 - How to monitor their child's progress.
 - How to work with educators.
- ✦ By having District Level Title I Instructional Providers to speak to our parents throughout the school year to provide ongoing education concerning continuous improvement towards their child's education.

The **Tobacco Road Elementary** School will provide materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement by:

- ✦ We will offer monthly trainings that focus on innovative strategies that parents can use in the home to help their children along with information sessions on CCRPI, Georgia Milestone, Infinite Campus and Attendance Policy. We will also extend an invitation to all parents to attend out of town Parental Engagement workshops with our Parent Facilitator when feasible.
- ✦ Parents will also be given information on how to acquire their GED through Augusta Technical College

B. The **Tobacco Road Elementary** School will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

- ✦ Providing monthly trainings for the staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement. Staff will also share best practices during regularly scheduled faculty meetings

C. The **Tobacco Road Elementary** School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- ✦ *Partnering with Head Start and Early Reading programs by conducting joint staff meetings for parents and sending school information about parent engagement activities to help prepare parents and their child for kindergarten and improve school transition*

D. The **Tobacco Road Elementary** School will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

- ✦ Ensure that all information is published in both English and Spanish (if needed) to include user-friendly graphics to extend a visual representation of the activity to take place.

The **Tobacco Road Elementary** School will provide other reasonable support for parental involvement activities under Section 1118 as parents may request by:

- ✦ Collect feedback from parents at all events by distributing an evaluation of the event
- ✦ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement
- ✦ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental involvement

